



Licensing/Appeals Sub-Committee

Agenda

Part One

Council Chamber - Town Hall

Friday, 22 August 2014 at 10.00 am

Membership

Councillors

Cllrs Mrs Murphy, Newberry and Reed

Committee Co-ordinator: Jean Sharp (01277 312655)

Information for Members of the Public

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Evacuate the building using the nearest available exit and congregate at the assembly point in the North Front Car Park.

Part I

(During consideration of these items the meeting is likely to be open to the press and public)

1 **Appointment of Chair**

The Committee is requested to appoint a chair.

2 **Quasi-Judicial Function**

Members are respectfully reminded that, in determining the matters listed below, they are exercising a quasi-judicial function with the civil burden of proof, i.e. 'on the balance of probabilities'. The matter will be determined on the facts before the Sub-Committee and the rules of natural justice will apply.

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Acting Chief Executive

Town Hall
Brentwood, Essex
14.08.2014

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22 August 2014

Agenda Item: 3

Licensing/ Appeals Sub Committee

Application for a Premises Licence – Licensing Act 2003

Report of: Ashley Culverwell – Head of Borough Health, Safety & Localism

Wards Affected: Brentwood North

This report is: Public

1. Executive Summary

- 1.1 This report provides information of an application for a new premises licence in respect of NTK Foodstore, 72-74 Ongar Road, Brentwood CM15 9AX
- 1.2 Members are requested to determine the application having regard to the operating schedule, the representation received, the Council's Statement of Licensing Policy and the four Licensing objectives.

2. Recommendation(s)

- 2.1 Each application must be considered on its individual merits and, therefore, no recommendations may be made. However, the available options are:
 - i) To grant the application in full on the terms and conditions contained in the operating schedule along with any applicable mandatory conditions;
 - ii) To grant the application in full, modified to such extent as considered appropriate in order to satisfy any relevant representations and to promote the licensing objectives; or
 - iii) To reject the application in whole or in part

3. Introduction and Background

- 3.1 An authorisation is required in respect of any premises where it is intended to conduct one or more of the four licensable activities, these being:
 - Sale of alcohol
 - Supply of alcohol (in respect of a club)

- Regulated entertainment
 - Provision of Late Night Refreshment
- 3.2 An appropriate authorisation is either, a premises licence, a club premises certificate or a Temporary Event Notice.
- 3.3 Licence holders are required, when offering any licensable activity, to ensure that they promote the licensing objectives at all times. The operating schedule of the application contains details of the activities applied for and the control measures that the applicant will have in place in order to promote these objectives. Such measures will, where appropriate, be converted into enforceable conditions on any licence issued. Those pertaining to this particular application are reproduced in paragraph 5 of this report.
- 3.4 The four licensing objectives are;
- Prevention of crime and disorder
 - Prevention of public nuisance
 - Public safety
 - Protection of children from harm

No objective carries any more weight than any other.

- 3.5** Any representation must be able to demonstrate that on the balance of Probability the application in its current form will fail to adequately promote one or more of the licensing objectives.

4. The Application

- 4.1 This application was received on 3 July 2014 from Mr Ibrahim Aslan in respect of a new store, NTK Foodstore at 72-74 Ongar Road, Brentwood CM15 9AX. A copy of the application is attached at **Appendix A**.
- 4.2 The premise is a retail minimarket situated in a parade of shops. The minimarket will sell a range of retail goods and services. This application seeks to add the sale of alcohol for consumption off the premises for the following hours;

08:00hrs-23:00hrs on Monday to Thursday and
08:00hrs-00:00hrs on Friday to Sunday

5. Reasons for Recommendation

5.1 The applicant has stated that they have training programmes in place and that training records will be retained.

5.2 Based on the content of the operating schedule, the conditions attached to any licence issued (in addition to the mandatory conditions) will be:

- A refusals register will be kept and available for inspection
- Staff will be trained on their roles and responsibilities
- Training records will be kept on premises and made available for inspection by any authorised officer of the Council or the Police
- Children under 14 years unaccompanied by an adult will not be permitted in the premises after 21:00hrs

5.3 Additionally, the applicant has consented to operate with the following conditions proposed by the Essex Police Licensing Officer:

- The premises shall install and maintain a CCTV system. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.
- The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on premises.
- All recordings shall be stored for a minimum of 31 days with date and time stamping. Recordings shall be made available immediately upon request of police or authorised officer.
- A staff member from the premises who is conversant with the operation of the CCTV system shall be available at all times when the premises are open to the public. This staff member must be able to show Police or authorised council officer recent data or footage with the absolute minimum of delay when requested.
- An Incident log shall be kept at the premises, and made available on request to an authorised officer of the council or Police, which will record the following:
 - (a) All crimes reported to the venue
 - (b) All ejections of patrons
 - (c) Any complaints received
 - (d) Any incidents of disorder
 - (e) Any faults in the CCTV
 - (f) Any visit by a relevant authority or emergency service
- Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents & businesses & leave the area quietly
- The premises will adopt a Challenge 25 Policy. Any person whom appears under the age of 25 will be asked to provide photographic ID to provide photographic ID to purchase are-restricted items. Failure to produce ID will result in refused service. Photographic ID includes:

- (a) Photo card driving licence
- (b) Passport
- (c) A Proof of Age bearing the PASS hologram

6. Consultation

6. The regulations of the Licensing Act 2003 outline the requirements for the advertising of applications. These require the applicant to advertise the application:

- (b) For a period of no less than 28 consecutive days starting on the day after the day on which the application is given to the relevant licensing authority or display a notice ... prominently at or on the premises to which the application relates where it can be conveniently read from the exterior of the premises...
- (c) By publishing a notice in a local newspaper ... on at least one occasion during the period of ten working days starting on the day after the day on which the application was given to the relevant licensing authority.

6.2 Regulations also require that the applicant give a copy of the application to each responsible authority on the same day upon which it is given to the licensing authority.

6.3 There are no other statutory requirements for advertising of any application, however, the relevant Ward Councillors are notified and details of all applications received along with the time limit for receipt of representations is posted on the Council website.

6.4 Officers from the licensing authority have made checks on the display of notices on two occasions, these being 7 July and 16 July. On both occasions the blue advertising notice was correctly on display on the front of the building.

6.5 Two valid representations have been received from, Mr Chimanbhai Patel, a local resident, and Ward Councillor James Sapwell which are attached at **Appendix B**.

6.6 The concerns relating to the licensing objectives are based on the prevention of crime and disorder and the protection of children from harm.

6.7 Mr Patel, expresses a strong concern that, in particular, the late night opening of any new shop would encourage juveniles to gather and loiter around and potentially increase the crime rate within the local area. Mr Patel also states that there are two establishments already holding a licence to sell alcohol, one of which is directly opposite Worrow's Newsagents (67 Ongar Road) as well as Sainsbury's which is open until

late. When visiting Mr Patel to advise of the application process on 4 August 2014, he was unavailable and his son, Mr Paresh Patel reiterated his father's concerns. Mr Paresh Patel was, until last month, the premises licence holder and designated premises supervisor of Worrow's Newsagents, 67 Ongar Road.

- 6.8 A representation was also received from local ward Councillor, James Sapwell, who was concerned that 08:00hrs was not a suitable time to start the sale of alcohol with the premises being on a transitory route for children on their way to school. However, having seen the applicant's operating schedule together with the additional conditions attached by the police, supporting a Challenge 25 policy, Councillor Sapwell is satisfied that the licensing objections are being satisfactorily promoted and he has withdrawn his representation.
- 6.9 There have been no representations received from any of the Responsible Authorities. However, the Police observations and agreed conditions are attached as **Appendix C**.

7. Statement of Licensing Policy

- 7.1 There are no specific issues arising from this application in relation to the Councils' Statement of Licensing Policy.
- 7.2 The following extracts from the Councils' Statement of Licensing Policy are brought to the general attention of Members:

(1.4) Nothing in this Statement of Policy should be regarded or interpreted as an indication that any requirement of law may be overridden; each application will be considered and treated on its own merits.

(7.1) When considering applications, the Licensing Authority will have regard to:-

- (a) The Licensing Act 2003, as amended and the licensing objectives.*
- (b) Government guidance issued under Section 182 of the Licensing Act 2003, as amended.*
- (c) Any supporting regulations.*
- (d) This Statement of Licensing Policy.*

(9.1) Licensing is about the appropriate control of licensed premises, qualifying clubs, temporary events and the people who manage them or hold personal licences within the terms of the 2003 Act. Where relevant representations are made, the Licensing Authority will seek to make objective judgments as to whether conditions may need to be attached to various authorisations in order to secure achievement of the licensing objectives. Any conditions arising from the operating schedule or as a result of representations will primarily focus on the direct impact of the

activities taking place at licensed premises on those attending the premises and members of the public living, working or otherwise engaged in normal activity in the area concerned. These conditions will cover matters that are within the control of individual licensees and others with relevant responsibilities.

(9.2) The Licensing Authority acknowledges that the licensing function cannot be used for the general control of nuisance or the anti-social behaviour of individuals once they are beyond the direct control of the licensee of any premises concerned. However, other mechanisms may be utilised, where appropriate, to tackle unruly or unlawful behaviour of consumers when beyond the control of the individual, club or business holding the licence, certificate or authorisation concerned. These include:

(a) Planning controls.

(b) Positive measures to create a safe and clean town environment in partnership with local businesses, transport operators and other services within the Local Authority.

(c) The provision of CCTV surveillance in town centres, ample taxi ranks, street cleaning and litter patrols.

(d) Powers of Local Authorities to restrict consumption of intoxicating liquor in designated public places other than Premises licensed for 'on' sales.

(e) Police enforcement of the general law concerning disorder and anti-social behaviour, including the issuing of fixed penalty notices.

(f) The prosecution of any personal licence holder or member of staff at such premises who is selling alcohol to people who are drunk.

(g) The confiscation of alcohol from children and adults in designated areas.

(h) The power of the Police, other responsible authorities or a local resident or business to seek a review of the licence or certificate in question.

(i) Action under the Violent Crime Reduction Act 2006.

(11.1) There can be confusion about the difference between "need" and the "cumulative impact" of premises on the licensing objectives. "Need" concerns the commercial demand for another pub or restaurant or hotel. This is not a matter for a licensing authority in discharging its licensing functions or for its Statement of Licensing Policy.

*(16.6) The Licensing Authority considers the effective and responsible management of the premises, instruction, training and supervision of staff and the adoption of best practice to be amongst the most essential control measures for the achievement of all the licensing objectives. **For this reason, these elements should be specifically considered and addressed within an applicant's operating schedule.***

8. Relevant Sections of the Secretary of State's Guidance

8.1 The following extract of the section 182 guidance as published by the Secretary of State are brought to the attention of Members.

(10.13) Shops Stores and Supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours.

9. Legal Considerations

- 9.1 Conditions may be attached to the grant of any licence, the hours or activities may be amended as appropriate, or in some cases the application may be refused. However, any action taken must be appropriate and relevant to promotion of the licensing objectives having considered the full details of the application and representations including testimony from any interested party present at the hearing.
- 9.2 The justification behind any decision to grant or refuse a licence application or the attachment of conditions, or variation of terms applied for must be recorded and given to the applicant and any person that has made representation.
- 9.3 There is a right of appeal to Magistrates Court by any person or party aggrieved by any decision made by the Sub-Committee.

Appendices to this report

- Appendix A - Application Form
- Appendix B - Representations
- Appendix C - Police Agreed Conditions

Report Author Contact Details:

Name: Dave Leonard

Telephone: 01277 312523

E-mail: dave.leonard@brentwood.gov.uk

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pd cheq 250.00
no. 1
3/7/14



Appendix A

Intelligent Architecture
& Surveying

Our Ref: MA/1099

~~25th June 2014~~

1st July 2014

Licensing Authority
Brentwood Borough Council,
Town Hall, Ingrave Road,
Brentwood, Essex
CM15 8AY

Dear Sirs or Madam,

Re: Application for a Premises Licence at 72 – 74 Ongar Road Brentwood CM15 9AX

I enclose herewith the formal Application for Premises License at above property. Please find attached copy of the following;

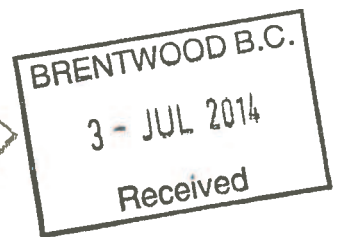
- Copy of the application
- Consent of individual to being specified as premises supervisor
- Floor Plan
- Cheque in the sum of £250.00p.

Should you have any queries or require additional information, please do not hesitate to contact me.

Please kindly acknowledge receipt of this Application and provide a receipt of the enclosed cheque

Yours faithfully

Murat Aydemir BSc (Hons) MFPWS
Encs



IntelliArch Ltd





Brentwood Borough Council, Town Hall, Ingrave Road, Brentwood, Essex CM15 8AY

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

~~I/we~~ **MR. IDRAHM ASLAN** apply for a premises licence under section 17 of
(Insert name(s) of applicant)
the Licensing Act 2003 for the premises described in Part 1 below (the premises)
and I/we are making this application to you as the relevant licensing authority in
accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description	
72-74 ONGAR ROAD BRENTWOOD	
Post town	Post code
ESSEX	CM15 9AX

Telephone number at premises (if any)	N/A
Non-domestic rateable value of premises	£ 15750

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick ✓ yes

- a) an individual or individuals* please complete section (A)
- b) a person other than an individual*
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname First names

Please tick yes

I am 18 years old or over

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname

First names

Please tick
 yes

I am 18 years old or over

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

(B) OTHER APPLICANTS.

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

Name	NTK FOODS LTD
Address	72 - 74 ONGAR ROAD BRENTWOOD ESSEX CM15 9AX
Registered number (where applicable)	08842856
Description of applicant (for example partnership, company, unincorporated association etc)	COMPANY
Telephone number (if any)	-
E-mail address (optional)	-

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
01	08	2014

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Please give a general description of the premises (please read guidance note 1)

THE PREMISES IS A MID TERRACE SHOP WITH A SEPERATE FLAT UPSTAIRS.

THE PROPERTY HAS RECENTLY GONE THROUGH MAJOR REFURBISHMENT AND IT HAS A SUITABLE REAL FIRE EXIT.

THE PROPERTY AND THE BUSINESS WILL BE MANAGED AND OCCUPIED BY A FAMILY RUN BUSINESS.

THE PROPERTY IS APPROXIMATELY 110M² WITH FLAT ABOVE.

THE PROPERTY CONSIST OF 2 SUITABLE MEANS OF ESCAPE.

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick yes

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for performing plays (please read guidance note 4)		
Thur						
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur						
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	
Day	Start	Finish	Indoors	
Mon			Outdoors	
Tue			Both	
Wed			Please give further details here (please read guidance note 3)	
Thur				
Fri			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)	
Sat				
Sun			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)	

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)	Both		
Tue						
Wed				State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 3)	Both	
Tue					
Wed			State any seasonal variations for playing recorded music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon				Please give further details here (please read guidance note 3)	Both	
Tue						
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat						
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing			
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor		
Mon				Please give further details here (please read guidance note 3)	Outdoor	
Tue					Both	
Wed						
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)			
Fri						

Sat			<p>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)</p>
Sun			

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing	
			Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors
				Outdoors
			Both	
Day	Start	Finish		
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 2)	
			Indoors	
			Outdoors	
			Both	
Day	Start	Finish		
			Please give a description of the facilities for dancing you will be providing	

Mon			Please give further details here (please read guidance note 3)
Tue			
Wed			State any seasonal variations for providing dancing facilities (please read guidance note 4)
Thur			
Fri			Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)
Sat			
Sun			

K

Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing	
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor
				Outdoor
Mon				Both
Tue			Please give further details here (please read guidance note 3)	
Wed				
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within j or k (please read guidance note 4)	
Fri				
Sat			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun				

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 3)			
Tue						
Wed				State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat						
Sun						

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the sale of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises		
Day	Start	Finish		Off the premises		
Mon	08.00	23.00	State any seasonal variations for the supply of alcohol (please read guidance note 4)			
Tue	08.00	23.00			✓	
Wed	08.00	23.00				
Thur	08.00	23.00		Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	08.00	24.00				
Sat	08.00	24.00				

Sun	08.00	24.00	

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name IBRAHIM ASLAN
 Address FLAT ABOVE 72-74 DNGAR ROAD
BRENTWOOD
 Postcode CM15 9AX
 Personal Licence number (if known) LN/201100012
 Issuing licensing authority (if known) ENFIELD COUNCIL

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

N/A

O

Hours premises are open to the public Standard timings (please read guidance note 6)			State any seasonal variation (please read guidance note 4)
Day	Start	Finish	
Mon	08.00	23.00	
Tue	08.00	23.00	
Wed	08.00	23.00	
Thur	08.00	23.00	
			Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri	08.00	24.00	
Sat	08.00	24.00	
Sun	08.00	24.00	

P

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

- + THE PREMISES IS FITTED WITH A PANIC BUTTON LINK TO LOCAL POLICE STATION.
- + THE PREMISES IS FITTED WITH VIDEO CAMERA RECORDING 24/7 INSIDE AND OUTSIDE.
- + CHALLENGE 21 SCHEME WILL BE IN PLACE

b) The prevention of crime and disorder

- + FULL COLOR CCTV WILL BE FITTED WITH NOTICES DISPLAYED AROUND.
- + CHALLENGE 21 SCHEME IN PLACE & ID'S WILL BE ASKED IF NEEDED.
- + REFUSAL/INCIDENT BOOK WILL BE KEPT AND MADE AVAILABLE FOR INSPECTION.
- + ALL STAFF WILL BE TRAINED AND RECORDS WILL BE KEPT.
- + STAFF WILL DISCOURAGE PERSONS DRINKING AND LOITERING OUTSIDE.
- + FULL BURGLAR ALARM WITH LED CABLE AND PANIC BUTTON TO BE FITTED.

c) Public safety

- + FULL FIRE ALARM IS INSTALLED WITH SERVICE LOG BOOK TO BE RETAINED.
- + FIRE FIGHTING EQUIPMENT WILL BE PROVIDED AROUND THE PROPERTY.
- + CORRECT SIGNAGE DISPLAYED AROUND THE PREMISES FOR EXIT ROUTE.
- + FULL FIRE RISK ASSESSMENT WILL BE CARRIED OUT.

d) The prevention of public nuisance

- + NOTICES DISPLAYED ASKING LEAVE QUIETLY.
- + NOT TO SELL ALCOHOL TO DRUNK PERSON AND NOT TO SERVE ANYONE PURCHASING ALCOHOL FOR UNDERAGE.
- + NOT TO ALLOW ANYONE DRINK ALCOHOL INSIDE/OUTSIDE PREMISES.
- + NOTICES WILL BE DISPLAYED STATING CCTV AND CHALLENGE 21 IS IN USE.

e) The protection of children from harm

- + AVOID STRONG LANGUAGE AND VIOLENCE IN THE PREMISES.
- + STAFF WILL BE TRAINED FOR THEIR ROLE AND RESPONSIBILITY.
- + TRAINING RECORDS WILL BE KEPT ON PREMISES.
- + CHILDREN UNDER 14 YEARS NOT ACCOMPANIED BY AN ADULT NOT TO BE PERMITTED OR REMAIN IN THE PREMISES AFTER 21:00.

Please tick ✓ yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent. (See guidance note 11) If signing on behalf of the applicant please state in what capacity.

Signature [Handwritten Signature]

Date 01/07/14

Capacity AUTHORISED AGENT

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 12) If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)	
MR MURAT AYDEMIR OF INTELLIARCH LTD 30 PEMBROKE AVENUE	
Post town	Post code
ENFIELD	EN1 4HB
Telephone number (if any)	
07956 296 076 0208443 5882	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	
murataydemir1@hotmail.co.uk	



Brentwood Borough Council, Town Hall, Ingrave Road, Brentwood, Essex CM15 8AY

Consent of individual to being specified as premises supervisor

I, MR IBRAHIM ASLAN
[full name of prospective premises supervisor]

of FLAT ABOVE 72-74 ONGAR ROAD BRENTWOOD CM15 9AX.
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISES LICENCE
[type of application]

by IBRAHIM ASLAN
[name of applicant]

relating to a premises licence [number of existing licence, if any]

for.....
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made

by
[name of applicant]

concerning the supply of alcohol at

NTK FOOD STORE 72-74 ONGAR ROAD BRENTWOOD
[name and address of premises to which application relates] CM15 9AX

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number LN/201100012 [insert personal licence number, if any]

Personal licence issuing authority ENFIELD COUNCIL

CIVIL CENTRE SILVER STREET








ENFIELD EN1 3XA 020 8379 1000

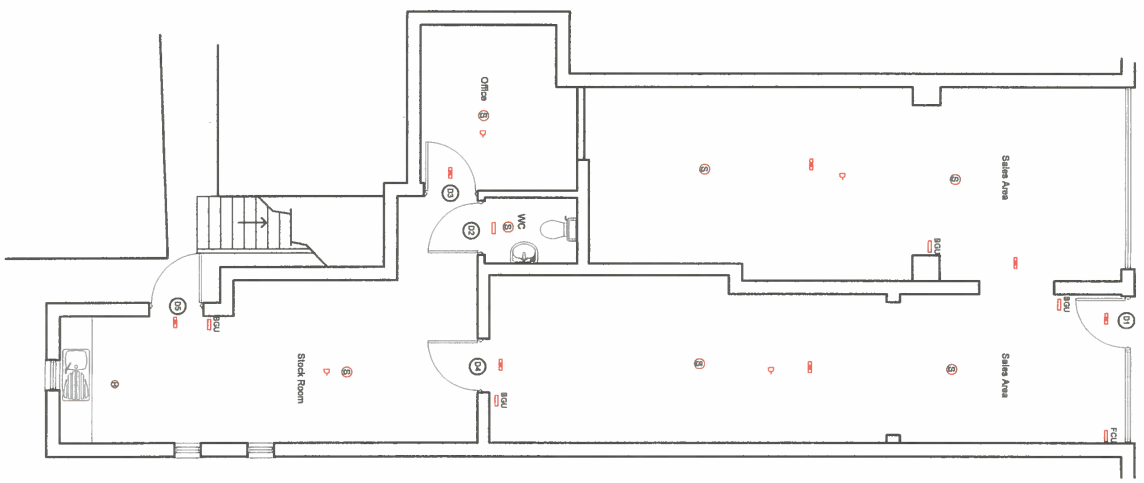
[Insert name and address and telephone number of personal licence issuing authority, if any]

Signed 


Name (please print) MURAT AYDEMIR

Dated 01/07/14

- Key**
-  Emergency lighting
 -  Emergency illuminated exit sign
 -  Smoke detectors
 -  Heat detectors
 -  FCU Fire control unit
 -  BCU Break glass unit
 -  Fire alarm sounder



FOR APPROVAL

 IntelliArch Ltd Fire Protection, Design and Survey 30 Penfold Avenue, Guildford GU1 4JB T: 01203 443822 M: 07956 236 076 E: info@intelli-arch.co.uk W: www.intelli-arch.co.uk	
Project: Z - 74 Orger Road Birtwood CM15 9AX	
<p>Proposed Floor Plans</p>	
scale: 1:100 @ A3 date: March 2014	drawn: MA checked: MA
drawing no: 1099-10	revision:



Our Ref: MA/1099

7th July 2014

Licensing Authority
Brentwood Borough Council,
Town Hall, Ingrave Road,
Brentwood, Essex
CM15 8AY

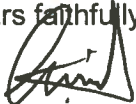
Dear Sirs or Madam,

Re: Application for a Premises Licence at 72 – 74 Ongar Road Brentwood CM15 9AX

I enclose herewith a revised floor plan showing the fixtures and fittings including the CCTV through the shop.

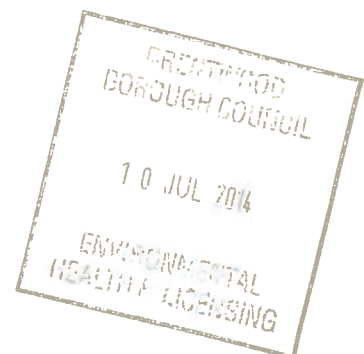
Should you have any queries or require additional information, please do not hesitate to contact me.

Yours faithfully










Murat Aydemir BSc (Hons) MFPWS

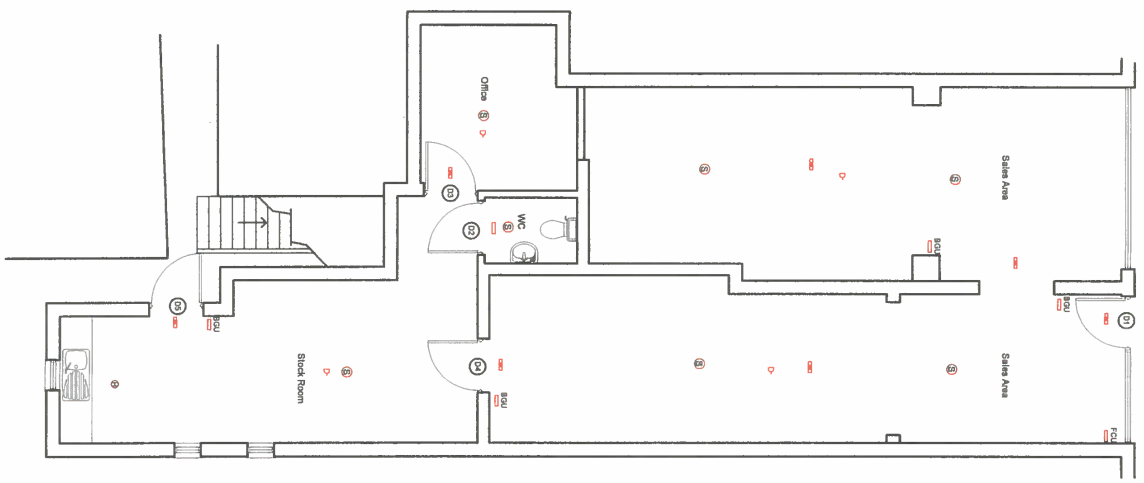
Encs



IntelliArch Ltd



- Key**
-  Emergency lighting
 -  Emergency illuminated exit sign
 -  Smoke detectors
 -  Heat detectors
 -  Fire control unit
 -  Break glass unit
 -  Fire alarm sounder



FOR APPROVAL

 <p>IntelliArch Ltd</p> <p>IntelliArch Ltd, Architects and Surveyors 30 Penfold Avenue, Guildford GU1 4JB T: 01252 443282 M: 07956 296 076 E: info@intelli-arch.co.uk W: www.intelli-arch.co.uk</p>	
<p>Project: Z - 74 Orger Road Birtwood CM15 9AX</p>	
<p>Proposed Floor Plans</p>	
scale	date
1:100 @ A3	MA
date	date
March 2014	MA
ref no	ref
1099-10	

PUBLIC NOTICE OF APPLICATION

APPLICATION FOR A PREMISES LICENCE (Section 17, Licensing Act 2003)

Name of Applicant	IBRAHIM ASLAN
Postal address of premises or a description to enable the location to be identified.	72-74 ONGAR ROAD BRENTWOOD CM15 9AX
Statement of Relevant Licensable Activities which it is proposed will be carried on on or from the premises.	SALE OF ALCOHOL FROM 08.00 TO 23.00 MONDAY TO THURSDAY 08.00 TO 24.00 FRIDAY TO SUNDAY

The Licensing Register may be inspected at the Town Hall, Ingrave Road, Brentwood, Essex, CM15 8AY between 8.30 am and 5.00 pm Monday to Thursday and between 8.30 am and 4.30 pm Friday, excluding public holidays. Details are also provided on Brentwood Borough Council's website at www.brentwood.gov.uk.

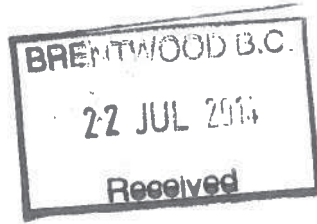
Any representations by a Responsible Authority or Interested Party must be made in writing to the Licensing Authority at the above address by... 28/07/14...

It is an offence knowingly or recklessly to make a false statement in connection with an application punishable on summary conviction by a maximum fine of £5,000.

Appendix B

15 Western Avenue
Brentwood
Essex
CM14 4XR

21st July 2014



Brentwood Borough Council
Town Hall
Ingrave Road
Brentwood
Essex
CM15 8AY

Dear Sir/Madam,


I write to express my strong objection to the application of the sale of alcohol at 70-72 Ongar Road, Brentwood. My reasoning for this is that there are already two establishments already holding a license to sell alcohol, one of which is directly opposite Worrows Newsagents (67 Ongar Road) as well as Sainsburys which is open until late.

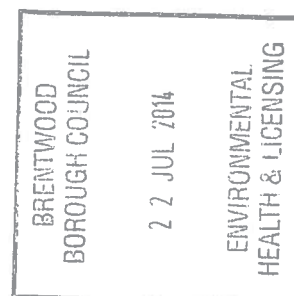
Secondly, the late night opening of any new shop would encourage juveniles to gather and loiter around and potentially increase crime rate within the local area.

Lastly i wanted to raise the point of there being vehicles parked illegally on double yellow lines on each side of North Road making it increasingly difficult for traffic to pass. In the event of an accident where fire engines or ambulance vehicles need to pass through they would pose as an obstruction. I believe the sale of alcohol at another premises in such close proximity would only cause more of a hazard and increased risk to our community.

I look forward to hearing from you regarding my concerns.

Yours Sincerely,


Mr C. Patel





dave leonard

From: James Sapwell
Sent: 03 July 2014 13:32
To: dave leonard
Cc: David Carter; Caroline McCaffrey; Mark Stanbury; Peter Jones; Garry Owles; Audrey Chapman, Business Support Assistant; John Fairweather; Gary OShea; Philip Mynott; Ross Carter
Subject: Re: APPLICATION FOR A NEW PREMISES LICENCE - NTK FOOD STORE, 72-74 ONGAR ROAD, BRENTWOOD CM15 9AX

Dear Dave,

I do not believe that 8:00 is a suitable time to start the sale of alcohol. At this time and at this location a large number of children are in area on their way to school. I would encourage the applicant to revise the application to commence alcohol sales from a later time.

Thanks and regards, James

Councillor James Sapwell

Sent from my iPhone

On 3 Jul 2014, at 12:57, "dave leonard" <dave.leonard@brentwood.gov.uk> wrote:

Dear Colleagues,

The Licensing Office has received an application from Ibrahim Aslan for a new premises licence at;

NTK FOOD STORE, 72-74 ONGAR ROAD, BRENTWOOD CM15 9AX

The applicant wishes to sell alcohol (off-sales) from;

Monday-Thursday 08:00hrs-23:00hrs
Friday-Sunday 08:00hrs-00:00hrs

The consultation period for this application ends at midnight on **Friday, 1st August 2014.**

If you feel compelled to make a representation against this application, or if I can be of any further assistance, please do not hesitate to contact me in the Licensing Office at Brentwood Town Hall on **01277 312523**.

Kind regards,

Dave Leonard

Licensing Officer
Brentwood Borough Council
dave.leonard@brentwood.gov.uk
01277 312523

dave leonard

From: James Sapwell
Sent: 12 August 2014 15:52
To: dave leonard
Subject: Re: NTK Food Store, 72-74 Ongar Road, Brentwood, Essex, CM15 9AX

Hi Dave,

Basis the conditions imposed and agreed to by the applicant I can withdraw my representation.

Thanks for your guidance through this process.

Thanks and regards, James

Sent from my iPhone

On 12 Aug 2014, at 15:32, "dave leonard" <dave.leonard@brentwood.gov.uk> wrote:

Dear Councillor Sapwell,

I understand that you have spoken with the Principal Licensing Officer, Gary O'Shea, earlier today regarding the application for a new premises licence at NTK Foodstore, 72-74 Ongar Road.

For your information, I have received one other representation from a local resident that has triggered the need for a Licensing Sub-Committee Hearing on Friday, 22nd August 2014 at 10am. Please see below the additional conditions that the Essex Police Licensing Officer sought from the applicant before supporting the application. These conditions have been accepted by the applicant and will be included on any subsequently issued premises licence should it be granted. If you are minded to accept the applicant's willingness to accept the police recommendations, I would be grateful if you would respond by confirming this. If you wish to continue with your representation, I would be grateful if you could please elaborate on your concerns in a written statement.

Many thanks.

NTK Food Store, 72-74 Ongar Road, Brentwood, Essex, CM15 9AX
Proposed Conditions by Essex Police.

Prevention of Crime and Disorder

The premises shall install and maintain a CCTV system. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.

A staff member from the premises who is conversant with the operation of the CCTV system shall be available at all times when the premises are open to the public. This staff member must be able to show Police or authorised council officer recent data or

footage with the absolute minimum of delay when requested.

An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will record the following:

(a) All crimes reported to the venue

- (b) All ejections of patrons
- (c) Any complaints received
- (d) Any incidents of disorder
- (e) Any faults in the CCTV
- (f) Any visit by a relevant authority or emergency service.

Public Safety

Prevention of Public Nuisance

Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

Protection of Children from Harm

The premises will adopt a Challenge 25 policy. Any person whom appears under the age of 25 will be asked to provide photographic ID to purchase age-restricted items.

If I can be of any further assistance please do not hesitate to contact me in the Licensing Office at Brentwood Town Hall on **01277 312523**.

Kind regards,

Dave Leonard

Licensing Officer
Brentwood Borough Council
dave.leonard@brentwood.gov.uk
01277 312523

From: Peter Jones
Sent: 17 July 2014 11:48
To: 'murataydemir1@hotmail.co.uk'
Cc: 'BBC Licensing (licensing@brentwood.gov.uk)'
Subject: NTK Food Store, 72-74 Ongar Road, Brentwood
Attachments: NTK Food Store.docx

Dear Mr Aydemir

I am the Police Licensing Officer for Epping Forest & Brentwood. As such, I am dealing with the Premises Licence application regarding NTK Food Store.

In principal I have no objection to the application. I would however ask for the attached conditions to be accepted by your client. These have already been touched on in the application, and is just to formalise them into a useable format.

Please let me know your thoughts. If agreement can be reached then there will be no reason to lodge a formal objection.

Many Thanks

Peter Jones ABII (7706)

Epping & Brentwood Licensing Officer
West LPA

Tel. 01279 625405 or 101 (Ext. 318175)

Fax. 01279 625440 (Int. 318335)

Peter.Jones@essex.pnn.police.uk

www.essex.police.uk

Epping Police Station, 230 High Street, Epping, CM16 4AP

To find out what is happening in your neighbourhood and all about your local neighbourhood policing team visit www.essex.police.uk/yourarea and enter your postcode.



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NTK Food Store, 72-74 Ongar Road, Brentwood, Essex, CM15 9AX

Proposed Conditions by Essex Police.

Prevention of Crime and Disorder

The premises shall install and maintain a CCTV system. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available immediately upon the request of Police or authorised officer.

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An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police, which will record the following:

- (a) All crimes reported to the venue
- (b) All ejections of patrons
- (c) Any complaints received
- (d) Any incidents of disorder
- (e) Any faults in the CCTV
- (f) Any visit by a relevant authority or emergency service.

Public Safety

Prevention of Public Nuisance

Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.

Protection of Children from Harm

The premises will adopt a Challenge 25 policy. Any person whom appears under the age of 25 will be asked to provide photographic ID to purchase age-restricted items. Failure to produce ID will result in refused service. Photographic ID includes:

Photo card driving licence

Passport

A proof of age card bearing the PASS hologram.

Peter Jones

From: Murat Aydemir <murataydemir1@hotmail.co.uk>
Sent: 17 July 2014 12:37
To: Peter Jones
Cc: licensing@brentwood.gov.uk
Subject: RE: NTK Food Store, 72-74 Ongar Road, Brentwood

Dear Mr Jones,

Thank you for the email and the attachment.

I wish to confirm that my client accepts the conditions you wish to attach to the license.

Kind regards,
Murat Aydemir
IntelliArch Ltd

Intelligent Architecture & Surveying

Although this e-mail and any attachments are believed to be free of any virus, or any other defect which might affect any computer or IT system into which they are received and opened, it is the responsibility of the recipient to ensure that this message is virus-free. No responsibility is accepted by IntelliArch Ltd for any loss or damage arising in any way from receipt or use thereof. E-mails are susceptible to interference. We accept no responsibility for information, errors or omissions in this e-mail or use or misuse thereof. If in doubt, please verify the authenticity with the sender.

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IntelliArch Ltd, HO: 30 Pembroke Avenue, Enfield, EN1 4HB. Registered in England No: 8010173
T: 020 8443 5882 M: 07956 296 076 E-mail: murataydemir1@hotmail.co.uk Web: www.i-arch.co.uk

From: Peter.Jones@essex.pnn.police.uk
To: murataydemir1@hotmail.co.uk
CC: licensing@brentwood.gov.uk
Subject: NTK Food Store, 72-74 Ongar Road, Brentwood
Date: Thu, 17 Jul 2014 10:48:18 +0000

Dear Mr Aydemir

I am the Police Licensing Officer for Epping Forest & Brentwood. As such, I am dealing with the Premises Licence application regarding NTK Food Store.

In principal I have no objection to the application. I would however ask for the attached conditions to be accepted by your client. These have already been touched on in the application, and is just to formalise them into a useable format.

Please let me know your thoughts. If agreement can be reached then there will be no reason to lodge a formal objection.

Many Thanks


Peter Jones ABII (7706)

Epping & Brentwood Licensing Officer
West LPA

 Tel. 01279 625405 or 101 (Ext. 318175)

 Fax. 01279 625440 (Int. 318335)

 Peter.Jones@essex.pnn.police.uk

 www.essex.police.uk

 Epping Police Station, 230 High Street, Epping, CM16 4AP

To find out what is happening in your neighbourhood and all about your local neighbourhood policing team visit www.essex.police.uk/yourarea and enter your postcode.



Licensing Department, Epping Police Station
230 High Street, Epping, CM16 4AP
Telephone 01279 625 405 Facsimile: 01279 625 440
Website: www.essex.police.uk Email: Peter.Jones@essex.pnn.police.uk

Mr Gary O'Shea
Licensing Department
Brentwood Borough Council
Town Hall
Ingrave Road
Brentwood
Essex
CM15 8AY

18 July 2014

Dear Gary,

LICENSING ACT 2003 – GRANT OF PREMISES LICENCE SECTION 17
NEW PREMISE: NTK Food Store, 72-74 Ongar Road, Brentwood
DPS: Ibrahim Aslan
APPLICANT: Ibrahim Aslan, NTK Foods Ltd via Murat Aydemir, IntelliArch Ltd

Further to the above application for the Grant of a Premises Licence received on 3 July 2014. I can now confirm that all my checks have been carried out and can confirm that subject to the enclosed conditions being added to the premises licence agreed in the correspondence; Essex Police will not be making any representations or objections to this application in respect of the licensing objectives.

I trust the aforementioned will assist and look forward to receiving a copy of the Licence, if/when processed, in due course.

Yours sincerely,

Mr Peter Jones ABII
Epping & Brentwood Licensing Officer
West LPA

Enc.

Cc. Mr M Aydemir
IntelliArch Ltd
30 Pembroke Avenue
Enfield
Middlesex
EN1 4HB

Members Interests

Members of the Council must declare any pecuniary or non-pecuniary interests and the nature of the interest at the beginning of an agenda item and that, on declaring a pecuniary interest, they are required to leave the Chamber.

- **What are pecuniary interests?**

A person's pecuniary interests are their business interests (for example their employment trade, profession, contracts, or any company with which they are associated) and wider financial interests they might have (for example trust funds, investments, and asset including land and property).

- **Do I have any disclosable pecuniary interests?**

You have a disclosable pecuniary interest if you, your spouse or civil partner, or a person you are living with as a spouse or civil partner have a disclosable pecuniary interest set out in the Council's Members' Code of Conduct.

- **What does having a disclosable pecuniary interest stop me doing?**

If you are present at a meeting of your council or authority, of its executive or any committee of the executive, or any committee, sub-committee, joint committee, or joint sub-committee of your authority, and you have a disclosable pecuniary interest relating to any business that is or will be considered at the meeting, you must not :

- participate in any discussion of the business at the meeting, or if you become aware of your disclosable pecuniary interest during the meeting participate further in any discussion of the business or,
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

- **Other Pecuniary Interests**

Other Pecuniary Interests are also set out in the Members' Code of Conduct and apply only to you as a Member.

If you have an Other Pecuniary Interest in an item of business on the agenda then you must disclose that interest and withdraw from the room while that business is being considered

- **Non-Pecuniary Interests**

Non –pecuniary interests are set out in the Council's Code of Conduct and apply to you as a Member and also to relevant persons where the decision might reasonably be regarded as affecting their wellbeing.

A 'relevant person' is your spouse or civil partner, or a person you are living with as a spouse or civil partner

If you have a non-pecuniary interest in any business of the Authority and you are present at a meeting of the Authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest whether or not such interest is registered on your Register of Interests or for which you have made a pending notification.

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Licensing Committee Terms of Reference

General Powers of Committees

This scheme of delegation sets out the functions of the Council to be discharged by its Committees and Sub- Committees and includes the terms of reference of statutory and non statutory bodies set up by the Council.

Each committee or sub committee will have the following general powers and duties:

- (a) To carry out the duties and powers of the Council within current legislation;
- (b) To comply with the Council's standing orders and financial regulations;
- (c) To operate within the budget allocated to the committee by the Council.
- (d) To guide the Council in setting its policy objectives and priorities including new initiatives, and where appropriate make recommendations to Council
- (e) To develop, approve and monitor the relevant policies and strategies relating to the Terms of Reference of the Committee;
- (f) To secure satisfactory standards of service provision and improvement, including monitoring of contracts, Service Level Agreements and partnership arrangements;
- (g) To consider and approve relevant service plans;
- (h) To determine fees and charges relevant to the Committee;

Licensing Committee

- (a) Except in relation to the statement of Licensing Policy, to discharge all functions conferred upon the council as licensing authority under the Licensing Act 2003.
- (b) Except in relation to the statement of Licensing Policy, to discharge all functions conferred upon the council as licensing authority under the Gambling Act 2005.
- (c) To determine all fees and charges relevant to matters disposed by the Licensing Committee.

- (d) To be responsible for all the Council's licensing and registration functions as detailed in Part B of Schedule 1 Local Authorities (Functions and Responsibilities)(England) Regulations 2000 (as amended) in so far as they pertain to matters concerned with:
1. Trading Requirements
 2. All functions relating to hackney carriage drivers and vehicles and private hire drivers vehicles and operators
 3. Animal Welfare and Security
 4. Skin Piercing, Acupuncture, Electrolysis and Tattooing
 5. Sex establishments (including Sex Entertainment Venues (SEV))
 6. Pavement Permits
 7. Charitable Collections
 8. Camping, Caravan Sites and Mobile Homes
 9. Scrap Metal
 10. Game Dealers
- (e) Any other matters relating to licensing as may be referred to the committee for consideration.
- (f) To hear and determine licensing applications and appeals where objections and /or representations have been received in relation to any of the above functions.
- (g) To manage and monitor the budgets in respect of licensing and vehicle licensing